

House Prefects Post Description



*"There is Virtue
in Hard Work"*

Prefects play an important part in the life of Mackie Academy; assisting and supporting both staff and pupils by undertaking roles and responsibilities within the school, and in the local community.

The Prefect role is for students in the Senior Phase who want to take on extra responsibility, extend their experience and provide themselves with opportunities which will support their applications to work, to college or university. Prefect applicants should have an excellent record of behaviour, attendance, punctuality and uniform then you are a suitable candidate.

Prefects are expected to establish and maintain the highest standards of behaviour and attitude at all times, providing a positive role model for other students across the school.

The Prefect Role

Prefects will be engaging with and supporting all pupil groups whilst maintaining positive working relationships with all staff.

The role requires applicants to:-

- exhibit positive personal qualities such as reliability, responsibility, leadership skills, communication skills, co-operation with both peers and adults, and politeness,
- be enthusiastic so as to make a positive impact and be involved in decision making,
- have the ability be able to work well in a team ,
- demonstrate good time management skills,
- behave in mature, responsible and reliable manner.

Leadership Responsibilities for Prefects.

Each House will have a rota of responsibility which will be known termly.

Responsibilities:

- Canteen Support: Twice daily
- Corridor Support: Twice daily
- Library Support: Lunchtime
- Peer support: Lunchtime

Additional Responsibilities:

- Peer support within the school community,
- Peer support roles within departments,
- Wider Achievement role ,
- Sports activity.

Assignment of prefect duties is by House Captains in conjunction with the appropriate PSAT and a DHT.

In general, prefects are expected to: -

- Be a positive role model and set a good example at all times to other pupils through compliance with school rules, regular attendance, punctuality, appropriate dress and good presentation, responsible behaviour at all times, achieving a positive work rate and meeting deadlines with homework / coursework.
- Meet high standards of politeness, courtesy, dress, attendance & punctuality
- Carry out responsibilities as required
- Willingly assist with the smooth running of the school during the school day by regularly and reliably performing duties, promoting and upholding appropriate behaviour and dress around the school community, supervising corridors and aiding the smooth movement of pupils around school.

Applying for a Prefect position.

Complete and email an application form, electronically from the school website or PSAT and email by Thursday 29 March 2018 to Mackie.aca@aberdeenshire.gov.uk

All applications for prefect positions will be considered by Pupil Support & Attainment Team and Senior Leadership Team.

Management and Organisation of Prefects

Prefects are required to apply each year and their posts will be reviewed during the year if required.

Any pupils who are initially successful but who fall short of the expectations may have their prefect status removed at any time. A review of all posts can be undertaken as required.

It is possible that candidates who are unsuccessful in the initial stage may be added to the prefect list later in the session.

Applications for the posts of Captains are separate to this process. These positions will be available to applicants from S6 who are successful in firstly achieving the post of prefect.