

MACKIE ACADEMY

WIDER ACHIEVEMENT CAPTAIN JOB DESCRIPTION



Reporting to: PT Guidance (Pupil Support) and Senior Leadership Team.

Responsible for: Wider Achievement Activities and monitoring of pupil involvement and development in these activities.

The purpose of this new role is to reflect any activities pupils are involved in that complements their in-school learning, supporting them to become successful learners, confident individuals, effective contributors and responsible citizens. It is about recognising how young people's community activities build up their "soft skills" and make them more effective employees in the workplace. The five skills most required by employers are:

- Communication
- Teamwork
- Customer Service
- Problem Solving
- Computer Literacy

This role is about recognising the importance of all elements of education, not just the academic results of an individual.

Wider Achievement Captains represent an important level of pupil leadership at Mackie Academy and play an important part in the life of our school community; particularly in respect of supporting the pupil body both within school and at events out with in the local community and further afield. Mackie Academy will appoint two Wider Achievement Captains for each House.

This is a role for pupils in S6 who want to take on significant responsibility in addition to normal prefect duties, extend their leadership skills and provide themselves with opportunities which will support their applications to work, college or university. Any pupil in S6 who has applied for prefect status may also apply for the post of Wider Achievement Captain.

Key objectives

- Provide a cohesive and coherent vision for the Wider Achievement agenda in the house and whole school.
- Administer, develop and advertise the opportunities associated with wider achievement in their house.
- Be an effective member of the Wider Achievement Leadership Group that reports to the Senior Leadership Team, representing the views of the whole school, with measurable outcomes. Report these outcomes back to their pupil body and PT Guidance (Pupil Support) on a termly basis.
- Produce a bi-annual report (end of Christmas and Spring terms) on sporting developments for your house and the whole school.
- Be effective ambassadors for Mackie Academy internally and externally in programmes that develop wider achievement activities and qualifications.
- Work effectively with tutors and house to develop the role of pupils in wider achievement practices and programmes.

- Develop a programme of wider achievement activities that impacts positively within the house system and across the school.
- Networking and collaborative working with staff and pupils both in Mackie Academy and the local community on key wider achievement issues.

Leadership Qualities

- Clear and consistent vision and values
- Ability to motivate and empower others
- Positive attitude to continuous improvement
- Flexible leadership styles
- Leading by example

Personal Profile

- A track record as an effective and efficient role model in S4 and S5
- A track record of attendance above 90% in S5
- A track record of effectively leading/motivating pupils and developing team approaches
- A track record of successful management of pupil issues
- Ability to develop teams
- Ability to communicate effectively both orally and in writing
- Ability to empathise with the needs of pupils and to be firm but fair and consistent
- Strong administrative and organisational skills

Applying for a Wider Achievement Captain position

The process consists of two stages. Not all applicants will reach the 2nd stage.

1. Complete an application form available electronically on the school website. Email your completed electronic form, stating clearly it is a Wider Achievement Captain application, to Mackie.Office@aberdeenshire.gov.uk by 9am on Monday, 15th June 2015.
2. All applications will be considered by the relevant PT Guidance (Pupil Support), and Senior Leadership Team link member and a final decision will be made prior to the end of the Summer Term.

Training for all pupils successful in attaining these posts will be provided at the start of the new academic year.