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Dear Parent

Mackie Academy School Meals Provision

We have been involved in a review of our school meals provision in the Mackie Academy canteen and an outcome of is that we will initiate a **No Credit No Sale** from 5 January 2017 in the Academy Diner for break and lunchtime services. The reason for this is twofold:

- A significant number of pupils have run up a large credit bill.
- It slows service in the canteen significantly over the break and lunchtime periods creating a backlog of paperwork for the canteen staff in the process.

This means that your child can only purchase food and drink to the monetary value which is on their entitlement card at the time of purchase, in the same way as other food outlets operate.

Your child's entitlement card can be topped up using:

1. The online service, available on the Aberdeenshire Council and Mackie Academy website, which allows pupils' parents to add credit directly to the entitlement card. This requires registration and is a straightforward process to use which allows parents to manage their child's catering bill.
2. The valuer machines in school by which pupils can add cash directly onto their entitlement card. There are three available throughout the school.



In the event of an emergency where the pupil does not have credit for a school meal each pupil is entitled to one "credit slip" per term available from the school office. This slip entitles the pupil to a meal to the maximum value of £2.55. The expectation is that the complete sum of money will be used and hence £2.55 has to be repaid to the school office.

Any outstanding sums that are currently on a pupil's entitlement card are required to be paid by Thursday, 5th January 2016 in order for a pupil to be able to use their card on our return to school.

Further information is available on Free school Meals at <https://www.aberdeenshire.gov.uk/schools/meals/secondary-school-meals/>

If you have any questions in the meantime please do not hesitate to get in contact with the school.

Yours sincerely,

L. Moir

Ms L Moir
Head Teacher

