



Mackie Academy  
Slug Road  
Stonehaven  
Kincardineshire AB39 3DF  
Telephone 01569 762071  
Fax 01569 767287  
mackie.aca@aberdeenshire.gov.uk  
www.mackie.aberdeenshire.sch.uk

8<sup>th</sup> December 2017

Dear Senior Phase Pupil and Parent(s),

### **Estimate Exams January 2018**

The Estimate Exam period will run from Monday 22<sup>nd</sup> January through to Friday 2<sup>nd</sup> February 2018 inclusive. A master timetable has been uploaded to the school website for pupils and parents to access. Individual timetables will be issued to all Senior Phase pupils with their full report on Friday, 22<sup>nd</sup> December 2018. Any pupil who is not in school on that day should collect their report and timetable on our return to school on Monday, 8<sup>th</sup> January 2018.

Pupils will be fully briefed on expectations and arrangements for exams at assemblies early in the new term by Mrs Larkworthy, DHT with responsibility for examinations. Study leave will operate for this two week period and, with the exceptions outlined below, pupils are only expected to attend school to sit exams. Attendance at NESCOL courses during study leave is expected when pupils do not have an exam and therefore college transport will run as normal over the exam period.

The structure of the Senior Phase courses is such that most courses include assignments or folio work. Where staff have particular need for pupils to come into school to complete some of this work, this information will be communicated directly prior to the exam period. If a pupil is completing a National 4 qualification they will not have an exam but should expect to have work to complete over the two week period which will be made available to them through the Show My Homework app. If pupils do not complete this work as expected then the expectation will be that they remain after school in the library to do so once pupils return to school on Monday, 5<sup>th</sup> February 2018.

During the estimate exam period if pupils wish to revise in school then they are more than welcome to do so during the school day. It is essential that they sign in and out of school for fire register purposes and use the space available in school appropriately. They must also attend in school uniform at all times. If pupils are disruptive in any way they will be asked to leave the premises.

This is an important period for all our Senior Phase pupils and their future progression pathways. If you have any queries or concerns then please do not hesitate to contact your child's PT Pupil Support and Attainment.

Yours sincerely

Louise Moir  
Head Teacher